Date	Rev. 0	Project Matrix				Annual	Annual	Annual	Annual	Annual	One-time	Annual	One-time	One-time	2 Years	2 years	Annual	Annual	One-time	Annual
						CONTRACTOR SUPPLIED TRAINING														
LAST NAME	FIRST NAME	COMPANY	Badge Number	Title	Project Active	Asbestos Abatement Worker	Asbestos Competent Person/Asbestos Hazard Abatement Specialist (AHAS)	Asbestos Hazardous Evaluation Specialist (AHES)	Basic Fire Extinguisher	Compressed Gas Cylinder Safety	Confined Space	Electrical Hazardous Awareness and Electrical Safety	Excavation Competent Person	Fall Protection	First Aid/CPR/AED	HAZCOM Chemical Categories	HAZWOPER	Hearing Conservation	Hexavalent Chromium	Hoisting & Rigging

	Contractor Training
	FBP Training
	FBP One-time Training
	Expired Training / Not Working
	Expiring Under 30 Days
n/a	Not Required For Individual's Work Scope
	Not Completed Yet / New Hire
	Training is Current

Matrix B Instructions:

All color-coded rules are pre-loaded (Conditional Formatting).
You will need to manually change your revision to match your submittal number.
You will need to manually change your Project Matrix name to match your project.

Adding New Training Modules:

To add a training module that may be required from the J-13, you need to insert a column by right clicking one of the lettered columns at the top and select insert.
Then enter the name of the training module that is needed, and the frequency that training is required.
To adjust the formatting for the newly added module, go to the conditional formatting tab in the home menu, manage rules, and then adjust the rule to match the J-13 catalog duration
Alternatively, you could copy/paste formatting from another column with the same duration requirement.

Filters:

This spreadsheet comes equipped with filters. These are noted by the down arrows in each column heading.
The most practical use of these filters is to add/remove people from your training matrix. For example, if you have laborers that may be going from one project to another, with the inte
By having different entries under this column, you can filter workers by active status on and off the project as needed. This becomes very helpful when you have several trades personne
Once the worker has been listed as "**NO**", you can then click the filter tab and uncheck the "**NO**" value and then click ok.
This removes the worker(s) with that designation from the active list, but not from the project.
This reduces the time and effort that may be required to look up the workers' training and/or add their information back into the matrix.
Once a worker is ready to come back to the active roster, you would go back to the filter tab and check the "**NO**" filter, and then click ok. This would bring all the filtered off workers bac
Then change the applicable workers status that are returning to the projects active roster by changing their "**Project Active**" listing to "**YES**". Then turn the "**NO**" filter back off to remove

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Annual	Annual	Annual	Annual	2 years	Annual	Annual	Annual	Annual	2 Years	Annual	Annual	Annual	Annual	Annual	3 Years	2 Years	As Revised	Annual	Annual	Annual
Inorganic Arsenic	Ladder Safety	Mobile Equipment	Pressure Safety	Scaffolding	Annual Cyber Security	Annual FBP Physical	Annual Security Refresher	Asbestos Awareness	Beryllium Awareness	Continuity of Operations (COOP)	Enviromental Management Systems Awareness	Firewatch Practical	Firewatch Refresher	Flagger	General Awareness Training for HazMat Workers	General Employee Training (GET)	General Work JHA Briefing (Most Current Revision)	Initial Security Briefing	Kubota/UTV Safety Briefing & Video	Lead Safety

requirements for that module (if needed).

ntion to come back. They can be simply listed as “**NO**” under the “**Project Active**” column.
el or subcontractors coming on and off the project.

k onto the matrix.
e the inactive workers from the worksheet.

06/23/2026

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Annual	Annual	Annual	2 Years	Annual	Annual	Annual	As Required	Annual	Annual	Annual	3 Years	Annual	Annual	3 Years	2 Years	Annual	Annual	One-Time	One-Time	One-Time
Lockout/Tagout (LOTO) for Authorized Employees Refresher	Nevada National Secrity Site (NNSS) Acceptable Waste	Posting, Boundary, and IEZ Compliance	Radiological Worker Training	Respirator Fit Test	Respirator Protection Training	RCRA Part B	Site Safety Orientation JHA Briefing (Most Current Revision)	Site Workplace Violence/Active Assailant Briefing	SPCC Plan for PORTS Facilities	Spotter	Suspect, Counterfiet Items (S/CI)	Temperature Extremes	Temperature Extremes for Supervisors and OSH	Transportation Security/Offsite Shipment Hazmat	Waste Generator: General Awareness	Waste Generator: Roles and Responsibilities	Workplace Substance Abuse	Accident Prevention/Equipment Control Tag	Lockout/Tagout (LOTO) for Authorized Employees Initial	Lockout/Tagout (LOT) for Supervisors

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One-Time	One-Time	One-Time
PCB Awareness	**Personal Protective Equipment (PPE)**	**Silica Awareness**